Financial Statements and Uniform Guidance Schedules Together With Independent Auditors' Reports

August 31, 2021

# Financial Statements and Uniform Guidance Schedules Together With Independent Auditors' Reports August 31, 2021

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#### **Independent Auditors' Report**

## **Board of Managers East Side House, Inc.**

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of East Side House, Inc. (the "Organization"), which comprise the statement of financial position as of August 31, 2021, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Board of Managers East Side House, Inc.**Page 2

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of East Side House, Inc. as of August 31, 2021, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Report on Summarized Comparative Information**

We have previously audited East Side House, Inc.'s August 31, 2020 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated March 16, 2021. In our opinion, the summarized comparative information presented herein as of and for the year ended August 31, 2020 is consistent, in all material respects, with the audited financial statements from which it has been derived.

#### **Report on Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards on page 19, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report July 15, 2022, on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.

Harrison, New York July 15, 2022

PKF O'Connor Davies LLP

#### Statement of Financial Position August 31, 2021

(with comparative amounts at August 31, 2020)

ASSETS	2021	2020
Cash and cash equivalents	\$ 4,690,936	\$ 3,946,588
Due from government agencies	7,254,539	7,874,857
Prepaid expenses and other assets	594,179	721,153
Investments	29,931,858	26,341,254
Property, plant and equipment, net	312,902	193,662
	\$ 42,784,414	\$ 39,077,514
LIABILITIES AND NET ASSETS		
Liabilities	<b>*</b> 4.4 <b>-0.00</b> -	<b>.</b>
Accounts payable and accrued expenses	\$ 1,170,837	\$ 364,327
Due to government agencies	1,299,928	895,786
Deferred revenue	2,060	11,698
Loans payable	4,000,000	4,544,217
Total Liabilities	6,472,825	5,816,028
Net Assets		
Without donor restrictions	25,312,908	23,856,827
With donor restrictions	10,998,681	9,404,659
Total Net Assets	36,311,589	33,261,486
	\$ 42,784,414	\$ 39,077,514

#### Statement of Activities Year Ended August 31, 2021

(with summarized totals for the year ended August 31, 2020)

	Without Donor Restrictions	With Donor Restrictions	2021 Total	2020 Total
OPERATING INCOME		·		
Contributions foundations and charities	\$ 1,915,123	\$ 750,000	\$ 2,665,123	\$ 1,971,172
Contributions corporations and individuals	1,248,209	-	1,248,209	759,220
Government support	15,375,976	-	15,375,976	14,839,963
Donated services	11,697	_	11,697	-
Special events, net of direct benefits to	,		,	
participants of \$335,133 and \$3,744,858	575,243	_	575,243	250,643
Program fees	673,002	_	673,002	827,289
Investment return, net of investment fees	,		,	,
of \$176,980 and \$167,470	100,072	436,149	536,221	364,422
Miscellaneous	328,950	, -	328,950	22,086
Paycheck Protection Program loan forgiveness income	2,544,217	_	2,544,217	-
Net assets released from restrictions	858,089	(858,089)	, , -	-
Total Operating Income	23,630,578	328,060	23,958,638	19,034,795
· -				
OPERATING EXPENSES				
Program Services				
Early childhood	3,907,360	-	3,907,360	3,635,893
Community centers	2,045,232	-	2,045,232	1,592,846
Education	9,999,011	-	9,999,011	10,610,913
Senior citizens	2,345,493	-	2,345,493	853,903
Harvest to Haven	1,635,031		1,635,031	266,930
Total Program Services	19,932,127		19,932,127	16,960,485
Supporting Services				
Management and general	4,660,947	-	4,660,947	4,236,492
Fundraising	225,986		225,986	78,931
Total Supporting Services	4,886,933		4,886,933	4,315,423
Total Operating Expenses	24,819,060		24,819,060	21,275,908
Excess (Deficiency) of Operating Income				
Over Operating Expenses	(1,188,482)	328,060	(860,422)	(2,241,113)
NON-OPERATING ACTIVITY				
Net realized and unrealized gain on investments	2,644,563	1,265,962	3,910,525	1,237,227
Change in Net Assets	1,456,081	1,594,022	3,050,103	(1,003,886)
NET ASSETS				
Beginning of year	23,856,827	9,404,659	33,261,486	34,265,372
End of year	\$ 25,312,908	\$ 10,998,681	\$ 36,311,589	\$ 33,261,486

## Statement of Functional Expenses Year Ended August 31, 2021 (with summarized totals for the year ended August 31, 2020)

			Program	Services			Supporting	Services			
						Total			Direct Costs		
	Early	Community		Senior	Harvest	Program	Management		of Special	2021	2020
	Childhood	Centers	Education	Citizens	to Haven	Services	and General	Fundraising	Events	Total	Total
Salaries	\$ 1,923,236	\$ 1,270,350	\$ 6,224,503	\$ 840,095	\$ 247,675	\$ 10,505,859	\$ 2,544,489	\$ -	\$ 152,329	\$ 13,202,677	\$ 12,391,943
Pension plan expense	180,384	12,675	69,065	6,812	2,420	271,356	207,423	-	-	478,779	456,315
Employee benefits	31,512	107,448	605,740	117,940	8,711	871,351	228,822	-	27,349	1,127,522	1,241,648
Payroll taxes	205,586	143,682	653,267	89,346	26,158	1,118,039	254,085	-	11,330	1,383,454	1,425,833
Professional fees and contract service payments	226,134	14,275	471,444	91,799	4,025	807,677	668,403	9,700	2,829	1,488,609	1,270,009
Advertising	-	-	2,856	-	-	2,856	-	6,758	8,100	17,714	246,034
Supplies	399,276	55,329	332,799	37,456	78,016	902,876	12,577	24	-	915,477	636,859
Telephone	116,279	2,975	61,572	12,781	-	193,607	31,027	-	-	224,634	166,871
Postage and shipping	951	-	423	5,120	-	6,494	3,288	-	30	9,812	31,735
Occupancy	50,270	-	-	388,860	49,786	488,916	41,016	-	74,059	603,991	2,573,297
Equipment rental and maintenance	648,587	32,732	188,629	126,261	67,117	1,063,326	33,757	-	-	1,097,083	744,964
Printing and publications	-	-	10,839	-	-	10,839	493	-	7,000	18,332	279,107
Program activity	108,063	99,286	533,965	44,747	210	786,271	358,201	-	-	1,144,472	1,081,759
Public relations	-	-	-	-	-	-	-	-	35,500	35,500	50,821
Events, conferences and travel	15,515	-	1,687	7,417	-	24,619	42,838	-	-	67,457	75,750
Investment fees	-	-	-	-	-	-	176,980	-	-	176,980	167,470
Depreciation	-	-	-	-	-	-	147,214	-	-	147,214	69,824
Insurance	-	-	-	-	-	-	-	209,504	7,814	217,318	145,355
Food	395	231,502	139,949	512,897	1,146,193	2,030,936	-	-	1,596	2,032,532	1,150,399
Provider stipends	-	-	98,762	-	-	98,762	-	-	-	98,762	71,772
Scholarships	-	-	32,992	-	-	32,992	7,200	-	-	40,192	65,545
Program indirect costs	-	54,989	570,460	46,642	-	672,091	-	-	-	672,091	628,215
Cost of car	-	16,640	-	-	-	16,640	-	-	-	16,640	22,198
Miscellaneous	1,172	3,349	59	17,320	4,720	26,620	80,114	-	7,197	113,931	194,513
Total expenses	3,907,360	2,045,232	9,999,011	2,345,493	1,635,031	19,932,127	4,837,927	225,986	335,133	25,331,173	25,188,236
·											
Expenses deducted directly from revenues											
on the statement of activities											
Investment fees	-	-	-	-	-	-	(176,980)	-	-	(176,980)	(167,470)
Direct cost of special events	-	-	-	-	_	-		-	(335,133)	(335,133)	(3,744,858)
ooot or openial or onto											
Total Expenses Reported by Function	\$ 3,907,360	\$ 2,045,232	\$ 9,999,011	\$ 2,345,493	\$ 1,635,031	\$ 19,932,127	\$ 4,660,947	\$ 225,986	\$ -	\$ 24,819,060	\$ 21,275,908

## Statement of Cash Flows Year Ended August 31, 2021 (with comparative totals for the year ended August 31, 2020)

CASH FLOWS FROM OPERATING ACTIVITIES	2021	2020
Change in net assets	\$ 3,050,103	\$ (1,003,886)
Adjustments to reconcile change in net assets to net cash from operating activities		
Net realized and unrealized gain on investments	(3,910,525)	(1,237,227)
Depreciation	147,214	69,824
Paycheck Protection Program Loan forgiveness	(2,544,217)	-
Changes in operating assets and liabilities		
Due from government agencies	620,318	(103,504)
Contributions receivable	-	182,692
Prepaid expenses and other assets	126,974	803,694
Accounts payable and accrued expenses	806,510	(611,445)
Due to government agencies	404,142	412,655
Deferred revenue	(9,638)	(1,258,763)
Net Cash from Operating Activities	(1,309,119)	(2,745,960)
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of property, plant and equipment	(266,454)	(51,881)
Purchase of investments	(8,097,544)	(10,086,777)
Proceeds from sale of investments	7,547,281	8,558,244
Net Cash from Investing Activities	(816,717)	(1,580,414)
CASH FLOWS FROM FINANCING ACTIVITIES		
Loan proceeds	2,000,000	4,544,217
Net Change in Cash and Cash Equivalents	(125,836)	217,843
CASH AND CASH EQUIVALENTS		
Beginning of year	3,946,588	3,728,745
End of year	\$ 3,820,752	\$ 3,946,588
NONCASH FINANCING ACTIVITY	<b>A</b> 05::-	•
Paycheck Protection Program Loan forgiveness	\$ 2,544,217	\$ -

Notes to Financial Statements August 31, 2021 and 2020

#### 1. Organization and Tax Status

East Side House, Inc. (d/b/a East Side House, Inc. Settlement) (the "Organization") is a not-for-profit organization serving the Mott Haven section of the South Bronx and surrounding communities which focuses on providing residents with the education and technology skills they need to create economic and civic opportunities for themselves, their families and the community.

The Organization was incorporated in the State of New York and is exempt from Federal income taxes under section 501(c)(3) of the Internal Revenue Code. In addition, the Organization has been determined by the Internal Revenue Service not to be a private foundation within the meaning of Section 509 (a) of the Internal Revenue Code. The Organization is exempt from New York State income taxes.

#### 2. Summary of Significant Accounting Policies

#### Basis of Presentation and Use of Estimates

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP"), which requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates. Some of the more significant estimates required by management include the allowance for doubtful accounts.

#### Summarized Financial Information

The statements of activities and functional expenses include prior year summarized comparative information in total which does not include sufficient detail to constitute a presentation in conformity with U.S. GAAP. Accordingly, such information should be read in conjunction with the financial statements for the year ended August 31, 2020 from which the summarized information was derived.

Notes to Financial Statements August 31, 2021 and 2020

#### 2. Summary of Significant Accounting Policies (continued)

#### Net Asset Presentation

Net assets of the Organization are classified based on the presence or absence of donor-imposed restrictions. Net assets are comprised of two groups as follows:

Net Assets Without Donor Restrictions – Amounts that are not subject to usage restrictions based on donor-imposed requirements. This class also includes assets previously restricted where restrictions have expired or been met. This category may also include amounts designated by the Board of Managers.

Net Assets With Donor Restrictions – Assets subject to usage limitations based on donor-imposed or grantor restrictions. These restrictions may be temporary or may be based on a particular use. Restrictions may be met by the passage of time or by actions of the Organization. Certain restrictions may require the assets to be maintained in perpetuity.

Earnings related to restricted net assets will be included in net assets without donor restrictions unless otherwise specifically required to be included in donor restricted net assets by the donor or by applicable state law.

#### Measure of Operations

The statements of activities separately report changes in net assets from operating and non-operating activities. Operating activities consist principally of revenues and expenses related to ongoing activities. Non-operating activities consist of investment return.

#### Cash and Cash Equivalents

Cash and cash equivalents include highly liquid fixed income investments with a maturity of three months or less at time of purchase. At times cash deposits may exceed the federally insured limits of the financial institution and expose the Organization to credit risk.

At August 31, 2021 and 2020, approximately \$4,677,000 and \$5,483,000 of cash was maintained with an institution in excess of Federal Deposit Insurance Corporation limits. The Organization does not believe that a significant risk of loss due to the failure of a financial institution presently exists.

#### Allowance for Doubtful Accounts

An allowance for doubtful accounts is established for amounts where there exists doubt as to whether an amount will be fully collected. The determination of this allowance is an estimate based on the Organization's historical experience, review of account balances and expectations relative to collections. Management determined that an allowance was not necessary at August 31, 2021 and 2020.

Notes to Financial Statements August 31, 2021 and 2020

#### 2. Summary of Significant Accounting Policies (continued)

#### Fair Value Measurements

The Organization follows U.S. GAAP guidance on fair value measurements which defines fair value and establishes a fair value hierarchy organized into three levels based upon the input assumptions used in pricing assets. Level 1 inputs have the highest reliability and are related to assets with unadjusted quoted prices in active markets. Level 2 inputs relate to assets with other than quoted prices in active markets which may include quoted prices for similar assets or liabilities or other inputs which can be corroborated by observable market data. Level 3 inputs are unobservable inputs and are used to the extent that observable inputs do not exist.

#### Investments

Investments are carried at fair value. Purchases and sales of securities are recorded on a trade-date basis. Interest income is recorded on the accrual basis and dividends are recorded on the ex-dividend date. Changes in unrealized gains or losses are included in the statement of activities in the determination of the change in net assets.

#### Property, Plant and Equipment

Property, plant and equipment are stated at cost or, if donated, at fair market value on the date of the gift, and depreciated using the straight line method over the estimated useful lives of such assets. Purchases are capitalized based on the economic useful life of the assets and in accordance with guidelines issued by various governmental agencies for reimbursement purposes. When the grantor retains title or when it is probable that the title will revert to the grantor upon certain contingent events, the purchases are expended in the year the funds are received and spent. The estimated lives by asset class are as follows:

Building and improvements 5-30 years Furniture and equipment 5-10 years Computers 3-5 years

#### **Donated Services**

Donated services are reported in the financial statements at fair value, if those services create or enhance non-financial assets or require specialized skills provided by individuals possessing those skills and that would typically be purchased if not provided by donation.

Notes to Financial Statements August 31, 2021 and 2020

#### 2. Summary of Significant Accounting Policies (continued)

#### **Contributions**

Contributions, including unconditional promises to give, are reported as revenues in the period received. Unconditional promises to give that are due beyond one year are discounted to reflect the present value of future cash flows using a risk adjusted discount rate assigned in the year the respective pledge originates. Amortization of the discount is recorded as additional contribution revenue in accordance with donor-imposed restrictions, if any. Conditional promises to give are recognized when the conditions upon which they depend have been substantially met.

Contributions that the donor requires to be used to acquire long-lived assets are reported as net assets with donor restrictions. The Organization reflects the expiration of the donor-imposed restriction when long-lived assets have been placed in service, at which time net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

#### Third-Party Reimbursement and Revenue Recognition

The Organization receives substantially all its revenue for services provided to approved clients from third-party reimbursement agencies, primarily New York City Administration for Children's Services ("ACS"). These revenues are based on predetermined rates based on cost reimbursement principles and are subject to audit and retroactive adjustment by the respective third-party fiscal intermediary. The Organization records an estimated liability to governmental agencies for excess reimbursement over allowable costs.

Contract revenue is recognized for these programs as expenses are incurred to the maximum of the contract award.

The Organization recognizes revenue from special events mainly through the sale of booth rentals and catalog advertising based on written agreements. Ticket sales are recognized based on daily attendance at the events. Contributions and corporate sponsorships are recognized based on the receipt of contributions or written agreements. Booth rental deposits received in advance for the following year's event are classified as deferred revenue in the statements of financial position.

#### Functional Allocation of Expenses

The Organization allocates its expenses on a functional basis among its program and support services. Expenses that can be specifically identified with a program or support service are allocated directly. Overhead and other indirect expenses that are common to several functions are allocated based on various factors including the number of participants, square footage, number of employees, and direct expenses of program.

#### Advertising

Advertising expenses are charged to operations when incurred.

Notes to Financial Statements August 31, 2021 and 2020

#### 2. Summary of Significant Accounting Policies (continued)

#### Accounting for Uncertainty in Income Taxes

The Organization recognizes the effect of income tax positions only if those positions are more likely than not to be sustained. Management has determined that the Organization had no uncertain tax positions that would require financial statement recognition or disclosure. The Organization is no longer subject to examinations by the applicable taxing jurisdictions for tax periods prior to August 31, 2018.

#### Subsequent Events Evaluation by Management

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through the date that the financial statements were available to be issued, which date is July 15, 2022.

#### 3. Investments and Investment Return

Investments consist of the following at August 31:

	2021	2020
Cash and cash equivalents	\$ 1,122,234	\$ 2,232,790
Fixed Income Securities		
Corporate bonds	11,430	19,796
Common Stocks		
Health Care	1,193,484	1,209,237
Consumer staples	581,601	525,537
Information technology	1,420,537	1,017,416
Consumer discretionary	1,073,768	993,680
Industrials	923,167	770,184
Materials	417,936	270,432
Financials	1,397,569	1,050,098
Telecommunication services	1,021,087	859,764
Utilities	40,288	89,643
Energy	98,503	102,429
Miscellaneous	1,220,192	830,545
	9,388,132	7,718,965
Mutual Funds/ EFTs		
Fixed income	9,242,336	9,929,421
Public equity	9,019,457	5,055,360
Various	1,148,269	1,384,922
	19,410,062	16,369,703
	\$ 29,931,858	<u>\$ 26,341,254</u>

Notes to Financial Statements August 31, 2021 and 2020

#### 3. Investments and Investment Return (continued)

Total investment return consists of the following for the years ended August 31:

	2021	2020
Interest and dividends from investments, net Realized and unrealized gain on investments	\$ 536,221 3,910,525	\$ 364,422 1,237,227
	\$ 4,446,746	\$ 1,601,649

The following are major categories of investments measured at fair value on a recurring basis at August 31, grouped by the fair value hierarchy, for those investments subject to categorization with such hierarchy:

	2021	
Description	Quoted Prices in Active Markets for Significant Other Identical Assets Observable (Level 1) Inputs (Level 2)	Total
Mutual funds Common stocks Fixed income securities Total Investments at Fair Value	\$ 19,410,062 9,388,132 - - - 11,430 \$ 28,798,194 \$ 11,430	\$ 19,410,062 9,388,132 11,430 28,809,624
Cash and cash equivalents		1,122,234
		\$ 29,931,858
	2020	
Description	Quoted Prices in Active Markets for Significant Other Identical Assets Observable (Level 1) Inputs (Level 2)	Total
Mutual funds	\$ 16,369,703 \$ -	\$ 16,369,703
Common stocks Fixed income securities	7,718,965 - - 19,796	7,718,965 19,796
Total Investments at Fair Value	<u>\$ 24,088,668</u> <u>\$ 19,796</u>	24,108,464
Cash and cash equivalents		2,232,790 \$ 26,341,254

There were no transfers between Level 1 and 2 of the fair value hierarchy during 2021 and 2020.

Notes to Financial Statements August 31, 2021 and 2020

#### 4. Property, Plant and Equipment

Property, plant and equipment consist of the following as of August 31:

	2021	2020
Buildings and improvements	\$ 1,255,413	\$ 1,292,279
Furniture and equipment	1,286,522	1,254,571
Computers	343,743	72,374
	2,885,678	2,619,224
Accumulated depreciation	(2,572,776)	(2,425,562)
	\$ 312,902	\$ 193,662

The cost of furniture and equipment purchased for the Early Learn/Head Start program as of August 31, 2021 and 2020 amounted to \$145,982 and \$115,034. These purchases are not depreciated as the grantor retains a residual interest in the property.

#### 5. Net Assets With Donor Restrictions

Changes in net assets with donor restrictions for the year ended August 31 consist of the following:

	2021			
	Balance			Balance
	August 31,			August 31,
Purpose / Restriction	2020	Additions	Releases	2021
Unappropriated endowment earnings				
Education programs	\$1,592,117	\$1,652,839	\$ (215,475)	\$ 3,029,481
General operating activities	1,864,563	49,272	(74,757)	1,839,078
	3,456,680	1,702,111	(290,232)	4,868,559
Education programs	180,001	650,000	(567,857)	262,144
Timing	-	100,000	-	100,000
Held in perpetuity				
Education programs	4,592,698	-	-	4,592,698
General operating activities	1,175,280	<u>-</u>		1,175,280
Total Held in Perpetuity	5,767,978	<u>-</u>	<u>-</u>	5,767,978
	\$9,404,659	\$2,452,111	\$ (858,089)	\$10,998,681
		2	020	
	Balance			Balance
	August 31,			August 31,
Purpose / Restriction	2019	Additions	Releases	2020
Unappropriated endowment earnings				
Education programs	\$ 1,142,161	\$ 780,109	\$ (330,153)	\$ 1,592,117
General operating activities	1,854,736	73,203	(63,376)	1,864,563
	2,996,897	853,312	(393,529)	3,456,680
Education programs	(1,211)	600,000	(418,788)	180,001
Timing	234,502	-	(234,502)	-
Held in perpetuity				
Education programs	4,592,698	-	-	4,592,698
General operating activities	1,175,280	<u>-</u>		1,175,280
Total Held in Perpetuity	5,767,978			5,767,978
	\$8,998,166	\$1,453,312	\$(1,046,819)	\$ 9,404,659

Notes to Financial Statements August 31, 2021 and 2020

#### 6. Funds Held for Long-Term Investments

#### Application of Law

New York Prudent Management of Institutional Funds Act ("NYPMIFA") requires the preservation of the value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary, and except in those cases where the law allows appropriation for spending of the original gift amounts. As a result, the Board classifies as net assets with donor restrictions, the original value of the gifts donated to the permanent endowment, the original value of subsequent gifts to the permanent endowment, and accumulations of investment returns to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. These amounts remain restricted until appropriated for expenditure by the Board in a manner consistent with the standard of prudence prescribed by NYPMIFA.

#### Investment Strategy

The Organization employs a strategic asset allocation strategy with its asset allocations diversified over multiple classes and sub classes. The Organization's investment objective is for the asset value, exclusive of contributions or withdrawals, to grow over the long run and earn, through a combination of investment income and capital appreciation, a time weighted total rate of return in excess of the established medium and long term benchmarks. The Organization expects the portfolio's asset allocation to reflect the investment objectives, goals, time horizon, risk tolerances and any investment restrictions that may exist within the policy.

#### Spending Policy

The Organization, on an annual basis, appropriates for expenditure dividends and interest earned on endowed funds. Gains and losses increase or decrease the value of the endowed funds as per donor stipulation. The Board of Managers utilize a spend rate of 4% of the trailing three-year average of the fair value of the endowment funds to determine its annual drawdown from the endowment funds. Such policy is reviewed periodically by the Board of Managers and is subject to change.

The following is a reconciliation of funds held for long-term investments for the years ended August 31:

	2021	2020
Balance, beginning of year	\$ 9,224,658	\$8,764,875
Investment income, net	430,488	176,287
Capital appreciation	1,052,976	677,025
Appropriated for expenditure	(71,585)	(393,529)
Balance, end of year	\$10,636,537	\$9,224,658

Notes to Financial Statements August 31, 2021 and 2020

#### 7. Loans

#### Paycheck Protection Program Loans

On April 9, 2020, the Organization received loan proceeds in the amount of \$2,544,217 under the Paycheck Protection Program (the "PPP"). The PPP, established as part of the Coronavirus Aid, Relief and Economic Security Act (the "CARES Act"), provides for loans to qualifying entities for amounts up to 2.5 times the 2019 average monthly payroll expenses of the qualifying entity. The PPP loan bears an interest rate of 1% per annum. All or a portion of the PPP loan principal and accrued interest is forgivable as long as the borrower uses the loan proceeds for eligible purposes, as described in the CARES Act, over a period of either eight or twenty-four weeks (the "Covered Period"). The amount of loan forgiveness could be reduced if the borrower terminates employees or reduces salaries below a certain threshold during the Covered Period and does not qualify for certain safe harbors. During the year ended August 31, 2021, the Partnership received the notification of forgiveness and consequently recognized \$2,544,217 as income from the forgiveness of the PPP loan.

On February 1, 2021, the Organization received additional loan proceeds in the amount of \$2,000,000 under the PPP. Loan principal and accrued interest is forgivable under the same conditions as previously described. The unforgiven portion of the PPP loan, if any, is payable within five years from the date of the PPP loan with a deferral of payments of principal and interest until the amount of loan forgiveness is approved by the United States Small Business Administration (the "SBA"). If the Organization does not apply for forgiveness, payments begin appoximately 16 months after the loan date. At August 31, 2021, the PPP loan is recognized as debt on the statement of financial position. The Organization will recognize the income from the forgiveness of the PPP loan when it recieves the notification of forgiveness from the SBA in accordance with Accounting Standards Codification ("ASC") 470, Debt.

#### Nonprofit Finance Fund Loan

On May 6, 2020, the Organization received loan proceeds in the amount of \$2,000,000 from the Nonprofit Finance Fund. Repayment on the loan is to be made with four equal quarterly payments beginning on August 8, 2022. The loan bears no interest and is payable in full upon maturity on May 8, 2023. The proceeds of the loan will be used only for working capital or bridge financing in connection with delays in the Organization's receipt of earned or contributed revenues attributable to the COVID-19 health crisis. The loan defaults at the occurrence of any one or more of the events listed per the loan agreement.

The future scheduled maturities of long-term debt are as follows for the years ending August 31:

2022 2023	\$ 500,000 3,500,000
2024	-
2025	-
2026	-
Thereafter	
Total loans	4,000,000
Expected to be forgiven (PPP loan)	(2,000,000)
	\$ 2,000,000

Notes to Financial Statements August 31, 2021 and 2020

#### 8. Pension Plans

#### **Defined Contribution Plan**

The Organization has a defined contribution 401(k) plan. All employees working over 1,000 hours per year are qualified to participate after completing one year of service. Employees may contribute to the plan based on the plan document. The Organization, at the discretion of the Board of Managers, may make a matching contribution based on the plan document. The participant is fully and immediately vested when the contribution is made. Defined contribution plan pension expense was \$154,734 and \$148,032 for the years ended August 31, 2021 and 2020.

#### **Deferred Compensation**

The Organization has a Rabbi Trust set up for executive staff. The Organization made deferred compensation payments on behalf of various management members that amounted to \$78,000 for the years ended August 31, 2021 and 2020.

#### Multi-Employer Union Pension Plan

The Organization's Head Start Union employees are covered by a collective bargaining agreement ("CBA") with the Local 95 District Council 1707 Union. The CBA includes participation in a multi-employer, non-contributory defined benefit plan. The Head Start Sponsoring Board Council City of New York Plan runs on a fiscal year (the "Plan"). Separate actuarial information regarding such Plan is not made available to the contributing employers by the union administrators or trustees since the Plan does not maintain separate records for each reporting unit.

The Organization's participation in the Plan for the years ended August 31, 2021 and 2020 is outlined in the table below. The most recent Pension Protection Act ("PPA") zone status available for the Plan is June 30, 2021.

The zone status is based on information that the Organization received from the Plan and is certified by the actuaries of the Plan. Among other factors, pension plans in the red zone are generally less than 65% funded, pension plans in the yellow zone are less than 80% funded, and pension plans in the green zone are at least 80% funded.

The Plan does not have a financial improvement plan or rehabilitation plan pending or implemented. The Organization's contributions to the Plan did not exceed 5% of the Plans' total contributions for the years ended August 31, 2021 and 2020.

Pension	EIN	Plan	Pension Protection Act Zone Status		Total Persion Cost to the Plan		Expiration Date of Collective Bargaining
Fund	Plan Number	Number	2021	2020	2021	2020	Agreement
The Head Start Sponsoring Board Council of the City of New York Plan	13-3152121	001	Green	Green	\$ 170,956	\$ 60,072	Pending

Notes to Financial Statements August 31, 2021 and 2020

#### 9. Liquidity and Availability

The following reflects the Organization's available financial assets, reduced by amounts not available for general use within one year. Amounts not available for use within one year include financial assets received with donor restrictions that are designated for a specific purpose, timeline or contractual obligation, and have been earmarked as resources available for future years.

Total financial assets available to meet cash needs for general expenditure within one year at August 31 are as follows:

	 2021		2020
Cash and cash equivalents	\$ 4,690,936	\$	3,946,588
Due from government agencies	7,254,539		7,874,857
Other assets	212,313		474,467
Investments	 29,931,858	_	26,341,254
Total Financial Assets Available within One Year	 42,089,646		38,637,166
Less amounts unavailable for general expenditures within			
one year due to:			
Net assets with donor restrictions:			
Unexpended net assets with donor restrictions	(5,230,703)		(3,636,681)
Net assets with donor restrictions held in perpetuity	 (5,767,978)	_	(5,767,978)
	 (10,998,681)		(9,404,659)
Total Financial Assets Available to Meet Cash			
Needs for General Expenditures within One Year	\$ 31,090,965	\$	29,232,507

#### 10. Donated Services

The Organization has certain legal functions performed by pro bono attorneys as well as volunteers who provide assistance in the Organization's Early Learn/Head Start program. The estimated fair value of the donated services for the year ended August 31, 2021 was \$11,687 charged to management and general in the statement of functional expenses. For the year ended August 30, 2020, there was no donated services.

Notes to Financial Statements August 31, 2021 and 2020

#### 11. Commitments and Contingencies

The Organization leases office, program and event space under a separate operating leases. Aggregate minimum annual rental payments at August 31, 2021 for the years ending August 31, are payable as follows:

2022	\$	268,800
2023		275,520
2024		282,408
2025		289,468
2026		79,475
	<u>\$1</u>	,195,671

The lease for the program and office space contains lease renewal options for a period of five years and requires the organization to pay all executory costs such as taxes, utilities, maintenance, and insurance.

The Organization is involved in litigation arising in the normal course of business. Management estimates that the ultimate resolution of these matters will not be material to the financial statements.

The coronavirus outbreak may have an adverse effect on the results of operations. Given the uncertainty around the extent and timing of the potential future spread or mitigation of the coronavirus and around the imposition or relaxation of protective measures, management cannot reasonably estimate the impact to future results of operations, cash flows, or financial condition.

#### 12. Concentration of Credit Risk

The investment portfolio is diversified by type of investments and industry concentrations so that no individual investment, or group of investments, represents a significant concentration of market risk.

The Organization provides program services that are covered under various third party agreements. Receivables from such arrangements totaled \$7,254,539 and \$7,874,857 at August 31, 2021 and 2020. Receivables are expected to be collected in the normal course of business.

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Uniform Guidance Reports and Schedules

August 31, 2021

#### Schedule of Expenditures of Federal Awards Year Ended August 31, 2021

Federal Grantor/Pass-through Grantor/Program or Cluster Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Provided to Sub- Recipients	Total Federal Expenditures
U.S. Department of Agriculture Pass-through New York State Department of Health Child and Adult Care Food Program	10.558	3391	\$ -	\$ 106,526
U.S. Department of Health and Human Services  Head Start	93.600	3031	<u>ψ -</u>	3,921,534
Pass-through New York City Department for the Aging Aging Cluster	33,033			
Special Programs for the Aging, Title III, Part B, Support Services and Senior Centers  Special Programs for the Aging, Title III, Part B, Support Services	93.044	20170000217	-	54,747
and Senior Centers	93.044	20170000216	<u> </u>	<u>16,436</u> 71,183
Special Programs for the Aging, Title III, Part C, Nutrition Services	93.045	20170000217		407,265
Nutrition Services Incentive Program	93.053	20170000217		144,806
Total Aging Cluster				623,254
Social Services Block Grant Social Services Block Grant	93.667 93.667	20170000217 20170000216		89,585 26,896 116,481
Pass-through New York City Department of Youth and Community Development				
Community Services Block Grant	93.569	810109A	-	73,149
Community Services Block Grant Community Services Block Grant	93.569 93.569	810111A 831210A		30,363 95,702
,		-		199,214
Total U.S. Department of Health and Human Services				4,860,483
Total Expenditures of Federal Awards			<u> </u>	\$ 4,967,009

See independent auditors' report and notes to schedule of expenditures of federal awards

Notes to Schedule of Expenditures of Federal Awards Year Ended August 31, 2021

#### 1. Summary of Significant Accounting Policies

Expenditures reported on the schedule of Expenditures of Federal Awards (the "Schedule") are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards ("Uniform Guidance"), wherein certain types of expenditures are not allowable or are limited as to reimbursement.

#### 2. Indirect Cost Rate

East Side House, Inc. (the "Organization") has elected not to use the 10-percent de minimus indirect cost rate allowable under the Uniform Guidance.

#### 3. Basis of Presentation

The Schedule includes the federal award activity of the Organization under programs of the federal government for the year ended August 31, 2021. The information in this Schedule is presented in accordance with the requirements of the Uniform Guidance. Because the Schedule presents only a selected portion of the operations of the Organization, it is not intended to and does not present the financial position, changes in net assets or cash flows of the Organization.



## Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards

#### **Independent Auditors' Report**

**Board of Managers East Side House, Inc.** 

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of East Side House, Inc. (the "Organization"), which comprise the statement of financial position as of August 31, 2021 and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated July 15, 2022.

#### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify a certain deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item 2021-001 that we consider to be a significant deficiency.

**Board of Managers East Side House, Inc.**Page 2

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### The Organization's Response to Findings

PKF O'Connor Davies LLP

The Organization's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The Organization's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Harrison, New York

July 15, 2022



## Report on Compliance for Each Major Federal Program and on Internal Control Over Compliance Required by the Uniform Guidance

#### **Independent Auditors' Report**

Board of Managers East Side House, Inc.

#### Report on Compliance for Each Major Federal Program

We have audited East Side House, Inc.'s (the "Organization") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Organization's major federal programs for the year ended August 31, 2021. The Organization's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

#### Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the Organization's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Organization's compliance.

#### Opinion on Each Major Federal Program

In our opinion, East Side House, Inc. complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended August 31, 2021.

Board of Managers
East Side House, Inc.

Page 2

#### Report on Internal Control Over Compliance

Management of the Organization is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Organization's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Harrison, New York July 15, 2022

PKF O'Connor Davies LLP

#### Schedule of Findings and Questioned Costs Year Ended August 31, 2021

#### Section I - Summary of Auditors' Results

Financial Statements	
Type of report the auditor issued on whether the financial statements audited were prepared	
in accordance with U.S. GAAP:	Unmodified
Internal control over financial reporting:  Material weakness(es) identified?	ves X no
Significant deficiency(ies) identified?	yes X no X yes none reported
Noncompliance material to financial statements noted?	yes X no
Federal Awards	
Internal control over major Federal programs:  Material weakness(es) identified?	yes <u>X</u> no
Significant deficiency(ies) identified?	yes X none reported
Type of auditors' report issued on compliance	
for major Federal programs:  Any audit findings disclosed that are required to be	Unmodified
reported in accordance with 2 CFR 200.516(a)?	yes <u>X</u> no
Identification of major Federal program:	
CFDA Number	Name of Federal Program or Cluster
93.600	Head Start
Dollar threshold used to distinguish	
between Type A and Type B program:	<u>\$750,000</u>
Auditee qualified as low-risk auditee?	X yes no
Section II – Financial Statement Findings	

#### Finding 2021-001 Audit Readiness

#### Criteria

The Organization was not ready for audit.

#### **Condition**

Management was not prepared for the audit in accordance with the timeline outlined in the preaudit planning meeting with management. We have noted that current fiscal year accounts receivable reconciliations were still not prepared in a timely manner and audit readiness continues to be an issue of concern. Among the accounts that were not properly reconciled on a timely basis include: cash, investments, prepaid expenses, accounts payable, and American Express charges.

Schedule of Findings and Questioned Costs (continued)
Year Ended August 31, 2021

<u>Section II – Financial Statement Findings (continued)</u>

#### Finding 2021-001 Audit Readiness (continued)

#### **Effect**

Certain cash accounts are not being reconciled in a timely manner. Significant adjusting journal entries were made by management during field work.

Investment accounts were not reconciled in a timely manner and significant adjusting journal entries were made by management during field work.

Several months of American Express charges were not recorded causing the American Express payable account to have a significant debit balance and expense accounts to be understated.

#### Cause

Changes made within the Organization's accounting staff during the year was primary reason for the condition noted above as well as challenges that arose due to the COVID-19 pandemic that the Organization was not prepared for.

#### Recommendation

We understand that this year was a challenge due to changes in management personnel, however it is of utmost importance to perform account reconciliations in a timely manner. Once these account reconciliations are completed, they should be reviewed and approved by a senior level member of the finance department. Taking these steps, will enable management to have accurate financial data in order to meet its periodic reporting responsibilities. In addition, the Organization will be ready for audit in a timely manner, audit adjusting journal entries will be reduced to a minimum and year-end reporting will be completed earlier.

#### Views of Responsible Officials

See Corrective Action Plan.

#### <u>Section III – Federal Award Findings and Questioned Costs</u>

During our audit, we noted no material instances of noncompliance and none of the costs reported in the federally financially assisted programs are questioned or recommended to be disallowed.

Schedule of Prior Year Audit Findings Year Ended August 31, 2021

#### Finding 2020-001 Accounts Receivable Reconciliations

#### Condition

The original trial balance provided to the audit team was not properly reconciled and required two updates prior to being able to commence the audit process. Among the accounts that were not properly reconciled on a timely basis include: cash, investments, prepaid expenses, accounts payable, American Express charges, payroll liabilities, net assets and salary expense. Some of these reconciliations were not received until 6 months after the end of the fiscal year or 3 months from commencement of our audit.

#### Recommendation

We understand that this year was a challenge due to COVID-19, however it is of utmost importance to perform account reconciliations in a timely manner. Once these account reconciliations are completed, they should be reviewed and approved by a senior level member of the finance department. Taking these steps, will enable management to have accurate financial data in order to meet its periodic reporting responsibilities. In addition, the Organization will be ready for audit in a timely manner, audit adjusting journal entries will be reduced to a minimum and year-end reporting will be completed earlier.

#### **Current Status**

Not cleared.



East Side House SETTLEMENT 337 Alexander Avenue Bronx, New York 10454

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www.eastsidehouse.org

**Board of Managers** 

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Executive Director Daniel Diaz

Steve Thompson

Philip L. Yang, Jr.

Associate Executive Director Khris Harrison Natalie Lozada June 28, 2022

Finding 2021-001 Audit Readiness

Management agrees with the auditors' comments and the following actions have taken place: The CFO and the entire Fiscal Team has been replaced. All fiscal staff have been assigned roles and received training on monthly closing procedures. All monthly unreconciled items are identified and tracked by the Reconciliation team. Monthly bank reconciliations are approved by CFO.

Sydney Moshette III Chief Financial Officer

Daniel Diaz Executive Director

\*Past President